



2009 Professional Development Award

Purpose: To recognize ACEC of Arizona member firms which have encouraged and provided exceptional opportunities to their employees for growth through career development, community service, technical education, leadership opportunities and professional development.

Firm's record must show not only significant participation in ACEC of Arizona activities, but also their involvement in other professional societies, community, and public affairs.

The ACEC of Arizona Professional Development Award is given annually to the nominated firm(s) who are considered to be the best "industry model" for professional development of technical staff, and one(s) that encourage participation by engineers in professional and technical societies, civic activities, and in continuing education.

ACEC of Arizona member firms in good standing that have exhibited a significant level of involvement in their community and ACEC of Arizona are eligible. Each ACEC of Arizona member may nominate one firm. Evaluations will be made by the ACEC of Arizona Public Relations Committee.



**Two (2) Hard Bound Copies
must to be Submitted by 5 p.m.
Thursday, August 20th to:**

**Engineering Excellence Committee
1309 East Echo Lane
Phoenix, AZ 85020**

**Questions?
Call 602/995-2187 or
1-800/982-5986**

Basic Criteria

- ✚ Two firms may be selected to receive this award – One large firm (*51 employees or more*) and one small firm (*50 employees or fewer*) based on number of Arizona employees.
- ✚ Two hard bound copies of your submittal are due by 5 p.m., Thursday, August 20, 2009.
- ✚ This award will be presented at the 29th Annual Engineering Excellence Awards Banquet, Saturday, October 24, 2009, Sheraton Wild Horse Pass, Chandler, AZ.
- ✚ Please respond to the following questions as thoroughly as possible. Do not exceed a total of eight, one-sided, 8½” x 11” pages. Include all pertinent substantiating data, tables, and photographs – *not to exceed 5 pages* – in the appendix which may, or may not, be evaluated. Be sure to refer to each question to which you are responding.
- ✚ Incomplete nomination forms or submittals received after the due date will be disqualified.
- ✚ All Professional Development applications become the property of ACEC of Arizona and may be used in future publications/discussions.
- ✚ Include a firm logo in jpeg or tiff format on CD-ROM.

Professional Development Questions

1. How does your firm formally encourage professional registration? (*10 points*)
2. How does your firm formally encourage continuing education? (*10 points*)
3. How does your firm formally encourage its engineers to join and participate in technical and professional societies? (*10 points*)
4. How does your firm formally encourage its engineers to lead and participate in civic organizations? (*10 points*)
5. List ACEC activities firm employees carried out from *approximately* January 1, 2008 through August 20, 2009. Name employees, positions, activity, date. If employees worked for other firms during this period, please list. (*15 points*)
6. Provide a list of other professional/technical engineering societies in which your employees are involved and any leadership roles which they held from *approximately* Jan. 1, 2008 through Aug. 20, 2009. Include presentation of technical papers. Name employees, positions, activity, date. If employees worked for other firms during this period, please list. (*10 points*)
7. List other civic/community activities and organization involvement firm employees carried out from *approximately* Jan. 1, 2008 through Aug. 20, 2009. Provide a brief description of involvement, i.e., monetary donation, amount of volunteer hours, date(s) of activity, etc. (*10 points*)
8. State briefly the physical working conditions and facilities that promote training and professional development of engineering employees. (*10 points*)
9. Describe how your firm indoctrinates engineering employees in formal training programs. (*15 points*)

General Firm Information



Firm Name _____

Firm Discipline(s) _____

Address _____

City _____ State _____ Zip _____

Phone (_____) _____ Fax (_____) _____

Official(s) Responsible for Professional Development:

Name _____ Title _____

E-Mail Address _____

Direct Correspondence Concerning Nomination to:

Name _____ Title _____

E-Mail Address _____

Total Number of Employees in Nominee's Arizona Office(s) _____

Number of Arizona Registered Professional Engineers _____

Number of Arizona qualified Engineers-In-Training _____

Number of Non-Engineering Registered Professionals,
(architects, surveyors, landscape architects, geologists) _____

Number of Other Office Staff Taking Part in Professional Development
(i.e. marketing, sales, admin, cadd, tech, planning, construction) _____

***This General Information Page IS NOT
Part of the eight-page submittal limitation.***